

**DISTRICT II**

**BOOK OF**

**CURRENT PRACTICES**

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## DISTRICT COMMITTEE

### Composition

(10/3/10) That South Florida Area 15 District 2 approve redistricting the sub district B, Zephyrhills to a manageable number and location of groups. These 2 sub districts would be called B, Zephyrhills and S, Zephyrhills/Dade City.

(8/2/9) That South Florida Area 15 District 2 approve redistricting the Sub districts A, P, Q and adding sub district R to the Brandon, FL area.

(8/2/9) that south Florida area 15 district 2 approves 4 name changes. That sub district a be named Brandon north instead of Brandon and that sub district p be named Clair-Mel/Gibsonton instead of Clair-Mel and that sub district q be named Brandon/Valrico instead of Brandon South and that sub district r be added and named Brandon/Valrico daytime.

(2/8/9) That South Florida Area 15 District 2 approve 3 name changes. That sub district E be named Stadium Area instead of 3333 Club, that sub district N be named Riverview instead of Joe's Club and that sub district O be named Interbay instead of Red Door.

(2/8/9) That South Florida Area 15 District 2 approve redistricting the Sub districts A-O to a manageable number and location of groups, using an alphabetical system such as A-Q, etc.

(5/6/7) Motion to change the name of the sub District F from Club YANA to South Central Tampa.

(5/6/7) Motion that District II creates an ad-hoc committee to evaluate the current sub district division. Background: This motion is made to reevaluate the current distribution of groups within our district. The Area guidelines are for every 8 groups there is one DCM that may have a vote at the Area Quarterlies. We have some sub districts that have as many as 29 groups within their sub district. It is suggested that the committee be made up of any current DCMs of District 2 or any current GSRs of the district with the committee chair to be elected by the committee. The District Chair (or Alternate) and the Registrar should be ex officio members of the committee.

(11/92) To ask the South Florida Area for 1 more DCM position to represent the Spanish speaking AA community. Motion passed unanimously.

### Policy/Procedure

(5/6/7) Motion that written reports be given to the secretary at the Delegate luncheon by all District Officers, Standing Committee Chairs, and DCM's.

(11/1/6) To eliminate the district's Book of Resolution in the Book of Current Practices in accordance with the vote taken at the October Quarterly to eliminate the General Services Book of Resolutions.

(3/15/5) That all discussion of agenda items be strictly limited to questions regarding items.

(1/12/97) It is mandatory that the chairpersons of each standing committee give a report at each district business meeting. In the event the chairperson is going to be absent, their report will be given by another member, preferably a member of that committee.

(9/8/96) Be it resolved that all DCM's give a brief report at each monthly district meeting. Failure to comply will result in the recording secretary making those DCM's not giving a report as absent from the meeting.

(1/95) Motion that if a committee chairperson, officer, DCM, ACM misses 2 consecutive District meetings without calling in, or 2 consecutive Quarterly meetings, their position will be open for general election. This is at the discretion of the chairperson.

(8/93) That we break after 45 minutes of the meeting for a smoking break

(1/6/91) That the district has a mail box at Central Office.

(2/3/91) A request was made and agreed upon to also provide decaffeinated coffee at the District Meetings.

## **Elections**

(6/7/92) Election for offices will be in October each year to allow officers to attend October Quarterly.

(9/2/90) That the Third Legacy Procedure as outlined in the Service Manual be the method of electing offices, committee chairmen, DCM's and Alternate DCM's in District II of the South Florida Area of Alcoholics Anonymous.

## **Voting**

(1/12/97) The people who can vote and make motions at the District II business meetings are: GSR's, Alt. GSR's, DCM's, ACM's, District Officers, standing committee chairpersons, appointed committee chairs (including Ad Hoc Chairs). The District Chair only has a vote as a tie breaker.

## Operating Bank Account

(12/6/9) District 2 will continue to keep a Certificate of Deposit in the amount of \$2,000.00, plus reasonable accumulated interest, as its prudent reserve, and an additional \$6,000.00 to be maintained in the District 2 Checking Account as operational funds. Any money held in the District 2 checking account above \$6,000.00 at the end of each fiscal quarter (three month interval ending March 31, June 30, September 30 and December 31) will then be distributed by the Treasurer to the General Fund of the General Service Office, Area 15 South Florida Area Assembly or Tri-County Central Office, at the discretion of the voting members of District 2. The only exception to this would be when District 2 is the host of an Area 15 South Florida Assembly Quarterly Meeting that occurs during the next financial quarter.

(1/4/9) Motion (amended Feb. 2009) that a line item be included beginning with fiscal year 2009 for \$1,000 for DCM expenses. Each DCM will be limited to \$65.

(5/4/8) District 2 open an interest bearing savings account and/or Certificate of Deposit in the amount of \$2,000 as prudent reserve, and that \$8,000.00, as operating funds, be maintained in District 2 Regular Checking Account.

(2/3/91) Motion was made by XXXX XXXXX to increase the prudent reserve from \$600.00 to \$2,000.00.

(8/3/8) That District 2 Treasurer purchase 4 or 5 letter size cabiney lockers to cost no more than \$200.00 and to be stored at Tri-County Central Office.

(8/3/8) District 2 to apply for a not-for-profit status in the State of Florida, as a prelude to seeking Florida Sales Tax Exemption and Exemption from the necessity of filing a Federal Corporate Tax Return in lieu of filing a requisite yearly Form 990; that the timeline of this motion, if approved, will extend beyond the period of December 31, 2008 until all paperwork has been filed and approved by the respective government agencies.

(2/4/7) A discussion was held by the Finance Committee in reference to the Unity, Service and Recovery letter and it was agreed to change percentage to be as follows: Tri-County Central Office – 65%, GSO New York General Fund – 5%, District 2 – 25% and South FL Area 15 – 5%.

(2/4/7) It was agreed to update the body of the letter to reflect percentage changes and to ensure that it provides a clearer understanding of where our money goes and the services it provides.

(1/6/91) A motion was made to allot one month's budget in advance and get receipts to show expenses, also for any amount larger than \$25.00 the Chairperson needs to see the Treasurer.

## **District Committee Business Meetings**

### **Where (Yana Clubhouse, 209 South Tampania)**

(3/28/10) That we move the District 2 business meeting to Yana Clubhouse once a month on a Sunday starting at 2pm with GSR Intro and DCM Sharing and the business meeting starting at 3pm going till 5pm, effective in May 2010.

(9/00) Be it resolved that before each district meeting there will be available a half-hour GSR Sharing Session to be chaired by the Alternate Chairperson.

## District Committee Officers

### Policy/Procedure

(11/4/86) A motion was made that any officer, when elected does not need to relinquish their present DCM position. Motion passed.

### Qualifications

(09/2/90) 1) Eligibility for election to the offices of Chairman, Alternate Chairman, Corresponding Secretary, Recording Secretary, and Treasurer is set at five (5) years of sobriety and service experience as a past or current DCM, past or current Alternate DCM, or past or current GSR. Should any office be unfilled because no eligible members remain standing, the Chairman may ask if there are others not meeting the requirements that wish to serve. If so, the person wishing to serve may stand and qualify himself. The district members will then vote whether or not they wish to modify the eligibility requirements in the particular instance and ask this person to serve.

2) Eligibility for election to Committee Chairman is set at three (3) years of sobriety and service experience as a past or current DCM, past or current alternate DCM, or past or current GSR. Should any chairmanship be unfilled because no eligible members remain standing, the Chairman may ask if there are others not meeting the requirement that wish to serve. If so, the person wishing to serve may stand and qualify himself. The district members will then vote whether or not they wish to modify the eligibility requirements in the particular instance and ask this person to serve.

3) Eligibility for election as a DCM is set at four (4) years of sobriety and service experience as a past DCM, past or current Alternate DCM, or past or current GSR. Should any DCM position be unfilled because no eligible members remain standing, the Chairman may ask if there are others not meeting the requirement who wish to serve. If so, the person wishing to serve may stand and qualify himself. The district members will then vote whether or not they wish to modify the eligibility requirements in the particular instance and ask this person to serve. If there are still unfilled DCM positions, current DCM's ready to rotate out may stand for reelection to these positions if they choose.

4) Eligibility for election as an Alternate DCM is set at three (3) years of sobriety and service experience as a past DCM or Alternate DCM or past or current GSR. Should any Alternate DCM position be unfulfilled because no eligible members remain standing, The Chairman may ask if there are others not meeting the requirement who wish to service. If so, the person wishing to serve may stand and qualify himself. The district members will then vote whether or not they wish to modify the eligibility requirements in the particular instance and ask this person to serve.

## Chairperson

The District Chair serves for a period of two years. The election is held in October of even numbered years, before the Area election so that the new District Chair can attend the Area Chairpersons meeting.

DCMs and GSRs elect a District Committee Chair who serves as the link between the DCM's of each of the sub districts, the GSRs and the Area. The District Chair is a voting member of the Area 15 Assembly carrying the conscience of the District. The District Chair is not a voting member of the District unless it is to break a tie.

### Scope:

Eligibility for election to the office of Chairman is set at five (5) years of sobriety and service experience as a past or current DCM, past or current Alternate DCM, or past or current GSR. To have the time and energy to serve the District.

### Procedure:

Chairs monthly District meeting of the DCMs, GSRs and Committee chairs. Set's District meeting agenda and forwards to the Secretary in time for the District minutes to be mailed. Provides a written report at each District meeting.

Appoints the Finance Committee, Intergroup Liaison, New GSR Coordinator, Social/Service Fair Coordinator, District Dispatch Chair and presents them to the District for approval. Serves as ex-officio on the Finance Committee and serves as co-chair of the Current Practices Committee.

Coordinates with the Delegate and Area Chair all redistricting plans if requested by the DCMs. Attends Area Committee meetings and Assemblies to carry the conscience of the District. Submits a written report of the District activities to the Area Secretary and presents the report to the Area body. Keeps the Area Delegate and Area Chair informed of the District business.

Attends the Gratitude Social, Service Fair, Delegate luncheon and any other District functions. Holds elections for the District following the Third Legacy Procedure. Generates enthusiasm and unity within the District in order to attract members into service positions.

(11/4/86) A motion was made that the Chairman of the District be a past or present DCM.

## Alternate Chairperson

The Alternate Chairperson is elected by the District II body.

### Scope:

The Alternate Chair supports the chairperson and leads the Sharing session prior to the monthly business meeting.

**Procedure:**

Reports activities of the District and Area that the Chair has not included in their report. Leads the Sharing session prior to the monthly business meeting. Attends the Area Chairperson's meeting and is expected to vote at the Area level if the Chair is not available. Assists the Chair as appropriate and leads the monthly District meeting when the Chair is not present.

## Registrar

The District Registrar is elected by the District II body.

**Scope:**

The function of the Registrar is to maintain the meeting list and contacts of District II and report any changes to Area 15 and GSO. This person provides group/DCM/GSR lists as appropriate.

**Procedure:**

Attends monthly business meeting of District II, calls the role and provides a monthly report as well as collects new information on the groups and contacts thereof. Assists new General Service Representatives (GSR's) in updating their group information and forwards copies to the Area Secretary to inform GSO. Assists new District Committee Members (DCM's) with enrollment forms and forwards to the Area Registrar to inform GSO. They also attend the Quarterly Area Secretaries meeting. Provides Finance Committee any request for funds at budget time. Provides lists of District Officers, Committee Chairs, DCM/ACM and GSR's as needed.

(3/28/10) That South Florida Area 15 District 2 approve the purchase of a new laptop computer and software, to include Microsoft Office Professional 2007, including MS Access and virus protection, not to exceed \$1,000.00.

(1/11/4) That the title of the District II Corresponding Secretary be changed to District II Registrar to bring District II into conformance with Area 15, and that the title of the District II Recording Secretary be changed to District II Secretary.

## Secretary

The District Secretary is elected by the District II body.

**Scope:**

The District Secretary records and distributes the minutes of the monthly business meeting.

**Procedure:**

Prepares and distributes the minutes of District II meetings. Receives the agenda that is prepared by the District Chairperson and attaches to minutes. They compile, print, copy, collate, email and present the minutes for the monthly meeting. The secretary presents minutes for corrections and approval at the District II business meeting. Attends Secretary's sharing session at Area business weekends. Provides Finance Committee any request for funds at budget time.

(1/11/4) That the title of the District II Corresponding Secretary be changed to District II Registrar to bring District II into conformance with Area 15, and that the title of the District II Recording Secretary be changed to District II Secretary. Motion passed.

(2/3) Be it so moved that the District II no longer mail the meeting minutes.

## **Treasurer**

The District Treasurer is elected by the District II body.

**Scope:**

The treasurer's responsibility is to collect, deposit and maintain the financial records of the District.

**Procedure:**

They account for all monies received and distributed. Distribute and report income and expenses for preceding month at each District II business meeting. Distribute and reports income for preceding year each January at District II business meeting. Supervises basket collection at District II business meeting. Attends Treasurer's sharing session at Area business weekends. Provides Finance Committee any request for funds at budget time.

(8/3/8) That District 2 Treasurer store the District 2 Financial Records in a locked cabinet at the Tri-Central Office.

(3/3) Be it so moved that the Finance Committee review/audit the District 2 Treasurer's books annually, with the results of this audit to be reported to the District in a timely manner.

## District Standing Committees

### Policy and Procedure

(1/12/97) It is mandatory that the chairpersons of each standing committee give a report at each district business meeting. In the event the chairperson is going to be absent, their report will be given by another member, preferably a member of that committee.

(9/8/96) Be it resolved that all DCM's give a brief report at each monthly district meeting. Failure to comply will result in the recording secretary making those DCM's not giving a report as absent from the meeting.

(1/95) Motion that if a committee chairperson, officer, DCM, ACM misses 2 consecutive District meetings without calling in, or 2 consecutive Quarterly meetings, their position will be open for general election. This is at the discretion of the chairperson.

(1/12/97) Reverse the motion on page 47 of the Book of Resolutions requiring GSR's to be assigned to a committee.

### Ad Hoc

These committees are established to investigate the feasibility of potential actions by the District.

### Archives

#### Composition:

The committee chair is elected by the District II body. Members of this committee include those that are willing and able to serve.

#### Scope:

This committee's responsibility is to collect and preserve the historical documents of Alcoholics Anonymous in District II. This committee also displays the Archives at local A.A. functions and attends the Quarterly Area Archives meeting.

#### Procedure:

Meetings of this committee are according to need. The Chair presents a report of all activities in prior month to the District body at the monthly business meeting.

(10/1/5) That the District purchase of a projector for use by the District, housed by Archives, for an amount not to exceed \$1,000.

(1/95) That the old treasurer's books can go to Archives.

## **Central Office Liaison**

### **Composition:**

The Central Office Liaison is appointed by the District II Chair and approved by the body.

### **Scope:**

This person assists in maintaining the relationship between District II and Central Office, providing information sharing between the two entities.

### **Procedure:**

Reports to the District activities of the Central Office and reports to Central Office activities of the District.

(10/3) That the position of District Dispatcher, Central Office Liaison, and New GSR Orientator be designated as an appointed positions, with a term of 2 years, to be appointed in January of every odd year.

## **Current Practices**

### **Composition:**

It is to be chaired by the immediate past District Chair and comprised of active past District Chair(s), current District Chair and at least one active member of the District.

### **Scope:**

This committee is responsible for maintaining and distributing the motions that affect the operation of District II. They also attend the Quarterly Area Current Practices meeting.

### **Procedure:**

Holds quarterly meetings as necessary to fulfill its responsibilities. Emails District webmaster an updated copy of the Book of Current Practices on a periodic basis.

(11/5/6) To eliminate the district’s Book of Resolution in the Book of Current Practices in accordance with the vote taken at the October Quarterly to eliminate the General Services Book of Resolutions.

(1/11/4) That the Current Practices Committee is redefined to include active past District Chair(s), current District Chair and at least one active member of the District.

## **District Dispatch**

### **Composition:**

The District Dispatch member is appointed by the District II Chair and approved by the body.

### **Scope:**

This committee is responsible for communicating information within District II via a newsletter.

### **Procedure:**

Compiles and prints the newsletter for availability at the monthly District II business meeting. Encourages members of the District to write encouraging articles of their experience in service.

## **Finance**

### **Composition:**

The Chairperson of the Finance Committee is appointed by the District II Chair and approved by the body. The Committee membership is to include the District Alternate Chair, Treasurer, a DCM, a GSR and others as the Finance Chair may deem appropriate.

### **Scope:**

The Finance committee oversees the finances of District II and is responsible for preparing the annual budget and providing the District with availability of funds to carry out service work, if requested by a committee.

### **Procedure:**

Holds regular meetings or some form of communication of the Finance Committee to discuss requests for additional monies. Sets the annual budget and prepares a draft at the October District II business meeting. Obtains changes in November and discusses with the body. Provides final approved budget in December.

(1/4/9) Motion (amended Feb. 2009) that a line item be included beginning with fiscal year 2009 for \$1,000 for DCM expenses. Each DCM will be limited to \$65. Motion Passed.

(11/2/3) Be it so resolved that the duties of the District II Finance Committee be amended so as to remove item 2) review/audit the treasurer's books and accounts twice a year in July and December.

(3/3) Be it so moved that the Finance Committee review/audit the District 2 Treasurer's books annually, with the results of this audit to be reported to the District in a timely manner.

(11/2) Be it so moved that the position of District 2 Finance Chairperson be an elected officer, for a term of two years.

## Grapevine

### Composition:

The Grapevine/LaVina chairperson is elected by the District II body. The committee is made up of volunteers; there are no requirements to serve on the committee.

### Scope:

To share their experience in carrying the message about the Grapevine/LaVina magazine and other materials published by the Grapevine Inc. Maintains a supply of Grapevine/LaVina materials and subscriptions which are sold at AA events.

### Procedure:

The committee holds a monthly meeting to discuss any upcoming events, share their experience and make any plans for future venues. They submit a monthly report to the District II body on the 1<sup>st</sup> Sunday of the month. The Grapevine chair attends the Area Quarterly Grapevine meeting held on a Saturday in January, April, July and October. A quarterly report of the District activities is submitted to the Area Chair.

(6/24/7) That the yearly Grapevine budget be increased to \$500.

(5/6/7) (1) A Grapevine subscription and one book that is historically given as a door prize at each Quarterly raffle held after the Banquet - cost \$26.00, the breakdown is Grapevine subscription, \$18.00 and purchase of book, "A Spiritual Awakening" for \$8.00. (2) Because the former District 2 Grapevine Chair was not able to give me her existing display or any materials previously purchased with District 2 funds, I would like to ask the body for additional funds of \$100.00 to get the Grapevine Committee up and running that is, creating a display, purchasing inventory, etc. Total amount requested is \$126.00.

(9/99) So moved that November be designated "Grapevine Gratitude Month" with cans being sent out to groups to collect funds for the Grapevine Committee for inventory.

## Gratitude/Social Supplies

### Composition:

The Chair of this committee is appointed by the District II Chair and approved by the body. The member serving in this capacity is appointed by the District II Chair and approved by the body. They are responsible for supplying all materials necessary to provide coffee and refreshments including, but not limited to, all materials necessary to put on district business meetings, dinners and socials.

### Scope:

This dinner is held by District II each November. All proceeds go to support GSO in New York.

### Procedure:

(1/4/9) Motion (amended Feb. 2009) that the Coffee Supplies position and Gratitude Social position be combined into one position as a line item in any future proposed budget, and that said position be responsible for supplying all materials necessary to provide coffee and refreshments including, but not limited to, all materials necessary to put on dinners and socials.

(10/3) That the position of Gratitude/Social Chair be designated as an appointed position with a term of 2 years, to be appointed in January every even year.

(12/2/86) That all money made as profit from the Gratitude Dinner be sent to New York.

## Institutions

### Composition:

(8/3/8) That the Institutions Committee is a part of District 2, Area 15. They are financially self-supporting; however, they are integrated in the District and Area in voting and other business matters. While they elect their Institutions Chairperson and Alternate Chairperson within their Committee, they bring it to the District 2 body for approval to incorporate it into the Minutes and Agenda.

### Scope:

The purpose of this committee is to coordinate meetings of Alcoholics Anonymous into treatment centers, jails and prisons within District II. They also maintain the bridging the gap program to help members reach A.A. upon release. While currently a self supporting entity within District II, they maintain cooperation and attend the District II business meeting.

### Procedure:

(5/4/8) A motion was made to form a committee to talk with the TBAIC Committee and to see what can be done to bring TBAIC back under the District umbrella.

(4/3/5) That starting this month, the Tampa Bay Area Institutions Committee, otherwise known as TBAIC, become fully self-supporting as we have been for a few years, as stated in the Institutions Committee Report to District II in March of 2003. We believe that we can find sufficient financial support from the groups to fund our literature needs and to cover the operational costs of our committee. Therefore, as the TBAIC, which covers Treatment, Corrections, Hospitals, Jails and Institutions and/or Pink Can funds, we ask that the District II Treasurer issue a check for the remaining balance, including the \$300.00 Prudent Reserve, of all collected funds issued to TBAIC, Treatment, Corrections, Hospitals, Jails and Institutions and/or Pink Can funds and close the account that the District II Treasurer has been keeping in such good order. In addition, all monies, cash and checks, received by District II for the aforementioned entities, will be held by the District Treasurer to be picked up by the TBAIC Chair, and/or the TBAIC Treasurer, at the next following District II monthly meeting.

## Literature

### Composition:

The Chairperson is elected by the District II body. Members of this committee are those that are willing to serve.

### Scope:

The purpose of this committee is to inform the groups in our district of the conference approved literature available from GSO. They assist in reviewing material and providing comments to the Area and GSO and attend the Quarterly Area Literature meeting.

### Procedure:

Meetings of this committee are held according to need as determined by the Chairperson. A report is given to the District II body at each monthly meeting.

(6/24/7) That District II make an elected standing committee for literature, similar to the Area level standing committee. This is to be a funded committee. The Literature Committee will be funded for Quarterly reimbursement hotel and travel as other officers (currently \$150) and up to \$300 for annual budget.

## New GSR Orientator

### Composition:

The New GSR Orientator is appointed by the District II Chair and approved by the body.

**Scope:**

The purpose of this position is to welcome the new General Service Representatives and to briefly explain General Service.

**Procedure:**

## **Public Information/Cooperation with the Professional Community (PI/CPC)**

**Composition:**

The PI/CPC Chairperson is an elected officer who serves for a period of two (2) years. They are elected by the District II body.

Members of the committee are comprised of AA volunteers who have a particular interest in an area of PI or CPC service. They establish contacts in their area of service, ‘carry the AA message’ to the specific media or professional group they are working with, and report back to the committee on their endeavors.

**Scope:**

PI/CPC provides general information about AA and its program of recovery from alcoholism to the following: the media, professional groups, high schools/colleges and universities, physicians, lawyers, judges, police departments and the clergy.

(12/2/7) Increase PI/CPC’s budget to \$400

**Procedure:**

Responds to all requests from the media and/or professionals to participate in or attend public forums for the purpose of ‘carrying the AA message of recovery.’ Attends monthly District and Area Quarterly meetings where both oral and written reports are presented on the previous period’s activities.

Holds regular meetings for committee members who have a desire to provide a PI or CPC service to the community and to AA and to report back to the committee on their efforts. All members of the committee are familiar with the ‘spirit of anonymity’ and adhere to AA’s Twelve Traditions when engaged with the general public.

## Spanish Liaison

(8/5/7) The Spanish Liaison is appointed by the District II Chair and approved by the body. This person serves as a channel between Spanish groups and the District II body.

## Special Needs

### Composition:

The Chairperson is elected by the District II body. Members of this committee are those that are willing to serve.

### Scope:

The purpose of this committee is to provide assistance and to bring meetings to people who would not otherwise have the opportunity. It is done through hospital visits, meetings for homebound individuals and to the hearing impaired. (2/7/10) The yearly budget of the Special Needs committee is not to exceed \$500.

### Procedure:

Meetings of this committee are held according to need as determined by the Chairperson. A report is given to the District II body at each monthly meeting.

## Website

### Composition:

To create a District Standing Committee responsible for the creation and maintenance of the website. This committee shall be chaired by a web servant, to be appointed by the District. The committee shall also consist of additional voting members:

- Members should be anyone willing to serve, preferably with a service background.
- Some technical knowledge about the internet is a plus
- These members will not be funded by the District
- The committee chair shall receive one night's lodging, unless otherwise funded
- The web servant shall also present a report to the District II body during the monthly District II Business Meeting;

### Scope:

Create and maintain a website to be located at <http://www.District2TampaAA.org> for the purpose of serving the General Service District II body.

(3/4/7) Motion that the web site committee be made an elected standing committee with a yearly budget of \$300.00.

**Procedure:**

- To provide:
  - Content shall include and be limited to the following AA literature:
    - 12 Steps, 12 Traditions
    - 12 Concepts, A.A. Preamble
    - “I Am Responsible”
    - and “Declaration of Unity” statement.
  - Information on District II Business meetings, and directions
  - Information on Area Quarterlies, including the upcoming host district’s flyer
  - Hyperlinks to any AA World Services websites, such as the General Service Office’s, located at [www.aa.org](http://www.aa.org), The Grapevine, located at [www.aagrapevine.org](http://www.aagrapevine.org), Area 15, located at [www.area15aa.org](http://www.area15aa.org)
  - A disclaimer to be found upon exiting the website to the above listed links
  - Anonymous e-mail addresses of all District II Officers, Committee Chairs and DCMs for the purpose of efficient district communications and congruity in rotation. (e.g. [position@District2TampaAA.org](mailto:position@District2TampaAA.org) , etc.)
  - An individual page for each District II Standing Committee, Officers and Sub-Districts for the purpose of information on District II events, workshops committee meetings, and activities, etc.
  - In the spirit of cooperation, the web servant would be responsible for preparing a monthly report to be presented for consideration to the District II web site committee which shall include:
    - updates to the website
    - website activity
    - summary of requests and correspondence
    - Any major change or addition of the website's content must be approved by the District II body;
  - The website shall be maintained in accordance with the Traditions, the Concepts and District II’s current practices.
  - The content of the website shall include the most up to date copy of the District II "Book of Current Practices" and the "Legacy of Service." These shall be available for download in Adobe Acrobat format.

## Area Quarterlies/Assemblies

(3/29/9) That all Quarterly reimbursement be made as follows:

- one night's hotel lodging plus taxes not to exceed the Area 15 approved room rate;
- mileage calculated at the IRS Charitable mileage rate to and from the District 2 meeting place to the Quarterly site; and
- a food allowance up to \$35.00.
- Said reimbursement will not exceed \$225.00 per individual per Quarterly.
- Those receiving the Quarterly Travel Reimbursement are:
  - District 2 Officers,
  - Standing Committee Chairs; and
  - DCMs or ACMs in the absence of the Sub district's DCM.
- A completed and signed check request must be accompanied by receipts for hotel lodging and meals. Motion passed.

(11/7) That the amount of travel reimbursement (per person) be increased to \$225 and that the number of people who can travel to quarterlies be limited to 10 from 14 in 2007. \$150 is not sufficient reimbursement for 2 days and two nights travel. We estimate the actual cost (out of pocket) to be more than \$300 including hotel rooms, gas, food, and supporting the banquet for the hosting district. Motion passed.

(6/00) Be it so moved the Committee Chairs, who may not be DCM's or ACM's, must attend the Quarterly Meetings of Area 15 of which they are voting members of the Area Committees. These meetings are held on Saturday. Be it further moved that Standing Chairperson who are not DCM's or ACM's must be present at the Saturday business meeting of their meeting or they will not receive a Quarterly Stipend. They need not be present at the Sunday Morning Area 15 Business meeting, although they are encouraged to attend. Motion passed.

(9/8/96) All standing committee chairperson's be paid when attending a quarterly, excluding those held in Districts 1, 2 and 15. The District Chairperson can cancel this stipend at the recommendation of the Finance Committee due to lack of funding reserve. But, this must be done at the District meeting the month before the quarterly and anyone not in attendance will be notified in writing. Motion passed.

# DISTRICT II AGENDA

## General Service District 2 Monthly Meeting Agenda

*Date*

<b>1. OPEN MEETING</b> – District 2 Chairperson, <i>Name</i>			
A. The Serenity Prayer			
B. Declaration of Unity			
C. Reading of the Twelve Traditions			
D. Introduction of new General Service Representatives			
<b>2. ROLL CALL</b> – Registrar, <i>Name</i>			
A. Officers			
B. District Committee Members			
C. Committee Chairs, Past Chairs and Delegates			
D. DCMs and ACMs			
<b>3. OFFICER REPORTS (limited to 3 minutes)</b>			
A. Registrar	<i>Name</i>	<i>Phone</i>	<i>email</i>
B. Secretary	<i>Name</i>	<i>Phone</i>	<i>email</i>
C. Treasurer	<i>Name</i>	<i>Phone</i>	<i>email</i>
D. Chairperson	<i>Name</i>	<i>Phone</i>	<i>email</i>
E. Alternate Chairperson	<i>Name</i>	<i>Phone</i>	<i>email</i>
<b>4. COMMITTEE REPORTS</b>			
A. Archives	<i>Name</i>	<i>Phone</i>	<i>email</i>
B. Central Office Liaison	<i>Name</i>	<i>Phone</i>	<i>email</i>
C. Grapevine	<i>Name</i>	<i>Phone</i>	<i>email</i>
D. Public Information/CPC	<i>Name</i>	<i>Phone</i>	<i>email</i>
E. Institutions	<i>Name</i>	<i>Phone</i>	<i>email</i>
F. Finance	<i>Name</i>	<i>Phone</i>	<i>email</i>
G. Special Needs Alternate	<i>Name</i> <i>elected by committee</i>	<i>Phone</i>	<i>email</i>
H. Current Practices	<i>Name</i>	<i>Phone</i>	<i>email</i>
I. Gratitude/Social	<i>Name</i>	<i>Phone</i>	<i>email</i>
J. Service Fair	<i>Name</i>	<i>Phone</i>	<i>email</i>
K. District Dispatch	<i>Name</i>	<i>Phone</i>	<i>email</i>
L. New GSR Orientation	<i>Name</i>	<i>Phone</i>	<i>email</i>
<b>5. BREAK</b>			
<b>6. DCM/ACM REPORTS</b>			
<b>7. Old Business:</b>			
<b>8. New Business:</b>			
<b>9. ELECTIONS</b>			
<b>10. CLOSE</b>			
A. Announcements			
B. Motion to Adjourn			
C. Close with the Lord’s Prayer			
<i>If you have email please send an on-line copy of your report handed in during the District Business meeting to name and email address).</i>			

## District II Past Chairpersons

1977-1978	Helen Canfield
1979-1981	Skippy Fine
1982-07/82	Karen Kinner (resigned)
07/82-12/82	Wes Thompson
1983-1984	Henry Park
1985-1986	Al B.
1986-02/87	Kip DeBellvue
03/87-1988	Diana Habbe
1989-1990	Don Felts
1991-1992	Tom Christian
1993-1994	Tom Church
1995-1996	Vicky Charles
1997-1998	George Armstrong
1999-2000	Patricia Herbert
2001-2002	Suzanne McDermott
2003-2004	Kim Galley
2005-2006	Christa Guzzo
2007-05/07	Duane Elliott (passed)
05/07-12/07	Carla Goddard
03/08-12/10	Ron Johnson
2011-current	Richard Gillan